



[Effective: February 2017]

Dear reviewer,

Thank you for providing your feedback to and evaluation of the attached submission to On_Culture.

In the following pages you will find review criteria. Most important for us are the originality and quality of research and the question of how successfully the paper engages with the theme of the current issue. We send each article submission to two reviewers. The identity of the author is concealed, but if you feel that you recognize the individual's work and cannot proceed in an unbiased fashion, please do let us know.

This evaluation form consists of two parts:

1_Criteria and space for providing feedback that will be given directly to the author.

We ask you to provide constructive criticism in this portion of the evaluation — if you feel the submission is lacking in quality please do communicate this but we would like to ask you to give the author something positive to work with. If you would like to directly comment on specific portions of the article using the comments and/or track changes functions, feel free to do so and submit the article with your changes and remarks included.

2_A survey pertaining to submission criteria to be viewed by the Editorial Board only.

A checklist of criteria allows you to evaluate the article's success on a sliding scale.

Please do not hesitate to contact the Editorial Board member with whom you have been in contact should you have any questions pertaining to the process. We very much appreciate you taking the time to provide us with an expert opinion on this submission.

Sincerely,
The *On Culture* Editorial Board





1_Comments for the author

General points for preparing your report:

When it comes to broad issues of structure and argument, the general rule is to give advice for improvement rather than attempting to make those improvements yourself – which also saves you time. To be as comprehensive and offer the author as much guidance as possible, be sure to support comments with specific examples from the text.

Criteria to keep in mind related to:

CONTENT

Theme: Does the article engage with the theme of the issue?

Original research: Is the article an original piece of research rather than a literature review or summary? Does it provide a significant/persuasive/interesting argument?

Methodology: Is the methodological approach appropriate for the subject matter? Are theories, terms and methods consistently used and clearly explained? Are the sources scientifically reliable?

Primary sources: Are quotes used effectively to back up points raised?

Secondary material: Does the author show knowledge of up-to-date research in the field without relying too heavily on secondary material rather than original thought?

STYLE

Overall structure: Does the paper do what it sets out to do? Does it answer raised questions? Does it have a solid and well-framed introduction and well-supported conclusion? Does the title fit to the paper?

Coherence: Do paragraphs/sentences follow each other in logical structure? Can you follow the argumentation easily?

Comprehensibility: Are sentences clear and precise (rather than vague and inaccessible)?

Referencing: Has every source mentioned in the article been cited in the endnotes?

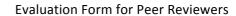
Readability/Standard of academic English/German: Is it well-written? Is the style engaging? Is the register appropriate?

Grammar/Spelling: Are there major grammar, spelling and/or punctuation problems? (isolated mistakes can be corrected by the reviewer with track changes or comments directly in the article, consistent problems in grammar/spelling should be indicated in the report.)



	Comments	for	the	autho	r:
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Article title:	
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2_Evaluation for On_Culture Editorial Board

Name r	eviewer:
Article title:	
the follo	written your report, please communicate your judgment to us by selecting and placing one owing numbers (1 – fails to meet, 2 – meets, 3 – exceeds) to the points 1-10. Afterwards give an overall recommendation. Indee to the research field and current issue
1_Cont	ribution to current research in its field
2_Enga	gement with the theme of the current issue
Conten	t
3_Cons	istent use of appropriate theoretical framework, analysis and methodology
4_Hand	lling of primary/source material
5_Hand	lling of secondary material
Style	
6_Over	all structure of argument
7_Clarit	ty and coherence of argument
8_Stand	dard of academic English/German; Style
9_Refe	rencing
10_Spe	lling and punctuation
Overall	recommendation
Α	Accept for publication without revision
АМ	Accept subject to minor revision
AS	Accept subject to substantial revision
R	Rejection recommended
Your ov	verall recommendation

If you have additional comments for the Editorial Board in general or pertaining to any of the ten points above, please include them on the following page.





Comments for the Editorial Board: